



## **Shade Structure (Sun Shade)**

### **Description**

This guideline is used when constructing a new sun shade on a residential property.

To apply, use the “Shade Structure: Gazebo, Pergola, Shade-Shelter, Tiki” application on the CSS portal. Select the “Sun Shade” option for type of work.

### **Who Can Apply**

General Contractor (CGC), Building Contractor (CBC), Residential Contractor (CRC), or Owner/Builder.

### **Required Documents – always required**

- Site Plan
- Architectural Structural Plan
- Impervious Surface Calculation Worksheet
- Burrowing Owl Gopher Tortoise Affidavit

### **Conditional Documents – may be required, subject to the details of the parcel and the scope of work**

- Notice of Commencement
- Eagle Management Affidavit

### **Owner/Builder Documents**

- Owner/Builder Affidavit

### **Private Provider Documents**

- Notice to Building Official of Use of Private Provider
- Private Provider List of Building Inspections, if using plans review
- Private Provider Plan Compliance Affidavit, if using plans review

### **Review**

- Building
- Zoning
- Environmental, if applicable



## **Inspections**

- Notice of Commencement, if applicable
- Miscellaneous Final
- Debris, if using private provider
- Private Provider Compliance Report, if using private provider

## **Additional Notes**

N/A